

A.V.C.COLLEGE OF ENGINEERING

DEPARTMENT OF INFORMATION TECHNOLOGY

Dr. A.Arulmurugan, M.Tech, Ph.D
HOD -IT

Date: 02/09/2023

Submitted to Principal

Sub: Requesting permission to constitute the Programme Assessment and Quality Improvement Committee and conduct the meeting – reg.

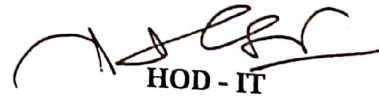
Respected Sir,

The department needs to constitute a Programme Assessment and Quality Improvement Committee for the academic year 2023 – 2024. Owing to this the following set of eminent personalities from various backgrounds are submitted for your kind approval.

S.No	Name and Designation	Position	Designation Details
1.	Mrs. K.Aruna M.E.,	Member	Assistant Professor - IT, A.V.C College of Engineering, Mannampandal, Mayiladuthurai.
2.	Dr. K.Velmurugan M.E., Ph.D.,	Member	Professor & HoD-CSE, Anjalai Ammal Mahalingam Engineering College, Kovilvenni
3.	Mrs. Dhanvarshini	Member	CEO, Vararathi Tech Solution
4.	Mr. Sundeep	Member	(Alumnus of B.Tech IT)

Now, I request your permission to constitute the Programme Assessment and Quality Improvement Committee with the above said members and conduct the PAQIC meeting in the month of October 2023.

Approval from Principal:


HOD - IT

A. V. C. COLLEGE OF ENGINEERING

Programme Assessment and Quality Improvement Committee

DEPARTMENT OF INFORMATION TECHNOLOGY

Date: 01/09/2023

The Programme Assessment and Quality Improvement Committee for the academic year 2023 – 2024 for IT Department is formed with the following members.

S.No	Name and Designation	Position	Designation Details
1.	Dr. C. Sundar Raj, M.E, Ph.D	Chairman	Principal, A.V.C College of Engineering, Mannampandal, Mayiladuthurai
2.	Dr. A.Arulmurugan, M.Tech, Ph.D	Convener	Associate Professor and Head - IT, A.V.C College of Engineering, Mannampandal, Mayiladuthurai
3.	Mrs. K.Aruna M.E.,	Member	Assistant Professor - IT, A.V.C College of Engineering, Mannampandal, Mayiladuthurai.
4.	Dr. K.Velmurugan M.E., Ph.D.,	Member	Professor & HoD-CSE, Anjalai Ammal Mahalingam Engineering College, Kovilvenni
5.	Mrs. Dhanvarshini	Member	CEO, Vararathi Tech Solution
6.	Mr. Sundeep	Member	(Alumnus of B.Tech IT)


Principal



Date: 20.10.2023

CIRCULAR

The members of the Programme Assessment and Quality Improvement Committee are requested to attend the meeting which is scheduled on 29.10.2023 by 10:30 am at IT Lab in the Department of Information Technology.

AGENDA

- Review on Vision and Mission of IT department
- Discussion on Program outcome, Course outcome and PEO
- NBA files and NAAC work files Progress
- To work for improvements in student's employability
- To provide support for entrepreneurship development of students
- To assist for improving industry institute interaction
- To facilitate various co-curricular activities for overall development of students
- Faculty publications
- Impact of Nan Mudhaalvan Course
- Regulation R 2021 Syllabus and Lab Equipments
- University Results and Evaluation of Teaching Learning Process
- Students Participation in GATE, NPTEL Courses, etc.,


CONVENER

Copy To:

- ✓ All members of PAC
- ✓ Principal – This is for kind information.
- ✓ File



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Mannampandal, Mayiladuthurai, Mayiladuthurai District, Tamilnadu- 609 305.

Ph: 04364-227202, Fax: 04364-227299 www.avccengg.net

Department of Information Technology



Date: 29.10.2023

**MINUTES OF THE PROGRAMME ASSESSMENT AND QUALITY
IMPROVEMENT COMMITTEE**

Minutes of the Programme Assessment and Quality Improvement Committee (PAQIC) meeting was convened on 29.10.2023 at 10.30 am in the Department of Information Technology to discuss the points mentioned in the agenda. The following members were present.

S.No	Name and Designation	Position	Signature
1.	Dr. C. Sundar Raj, M.E, Ph.D Principal, A.V.C College of Engineering, Mannampandal, Mayiladuthurai.	Chairman	
2.	Dr. A.Arulmurugan, M.Tech, Ph.D Associate Professor and Head - IT, A.V.C College of Engineering, Mannampandal, Mayiladuthurai.	Convener	
3.	Mrs. K.Aruna M.E., Assistant Professor - IT, A.V.C College of Engineering, Mannampandal, Mayiladuthurai.	Member	
4.	Dr. K.Velmurugan M.E., Ph.D., Professor & HoD-CSE, Anjalai Ammal Mahalingam Engineering College, Kovilvenni.	Member	
5.	Mrs. Dhanvarshini CEO, Vararathi Tech Solution	Member	
6.	Mr. Sundeep (Alumnus of B.Tech IT)	Member	

The chairman welcomed all the members present individually. The chairman thanked everybody individually for having put forth greatest efforts in attending this meeting.

The following points were discussed and the following resolutions were made by suggestions given by the committee members.

- The convener discussed previous meeting points with members.

- The convener presents the work progress of NACC work to the PAQIC members.
- Faculty members enhance the knowledge on topics beyond the syllabus and as well conduct additional experiments to fulfill PEOs.
- The Programme Assessment and Quality Improvement Committee confirmed the vision and mission statements of Information Technology department.
- The Programme outcome of the IT department is discussed about consultation with stake holders the students, faculty members, alumni, industrialist and parents. Also, verify the match with graduate attributes defined by NBA.
- The mapping of CO, PO and PEO were reviewed.
- OBE methods adopted in the department are reviewed.
- Records of faculty members participation in NPTEL exams are placed in view of the chairman..
- Update the faculty research completion status, progress, improvement of reputed journal publications and submission of funding proposals are improved.
- Advisory members insisted to organize the invited talk on recent topics from eminent persons of industry or alumni.
- Preparation for GATE exams, the progress of the students to be improved.
- Lab requirements and elective lists in vertical slots in Anna University regulation-2021 syllabus are discussed.
- Students' performance in Anna university examination and Skill development courses organized by the government are reviewed. Also Placement and internship activity of students are discussed.

The committee members proposed their views in that meeting and it was completed around by 01.00 pm and further they are decided to conduct the meeting in the November 2024.


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